

DRAVIDIAN  UNIVERSITY  
SRINIVASAVANAM, KUPPAM-517 426

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No. DU/R/ Circular/ 2026

Date: 12.03.2026

CIRCULAR

In connection with the conduct of the 3rd Convocation of Dravidian University scheduled on 29th of this month, various committees have been constituted to oversee and coordinate the arrangements and activities related to the programme. The compensation for the working day on 29th of this month will be given on 4<sup>th</sup> April 2026.

In order to ensure the smooth and successful conduct of the Convocation, it has been decided that no leave of any kind shall be availed by teaching, non-teaching, and outsourcing staff from 16th of this month until the completion of the Convocation programme.

All Section Heads / Heads of Departments are hereby instructed not to forward or recommend any leave applications of their staff during the above period.

Further, 27<sup>th</sup> of this month, which is a public holiday on account of Sri Ramanavami, will be treated as a working day to facilitate Convocation-related works. The said holiday will be compensated on 13<sup>th</sup> April 2026.

All staff members are requested to extend their full cooperation for the successful conduct of the Convocation.

*[Handwritten Signature]*  
12/03/26

REGISTRAR I/c

To

The Dean, Academic Affairs, Dravidian University for information

The Principal, UG Programmes / DU College of Engineering & Technology, DU for information- with a request to circulate among the staff

All Deans / Heads of the Departments/ Section Heads - with a request to circulate among the Staff

Copy to PS to Vice-Chancellor/PA to Registrar, Dravidian University

Copy to file