

An Inter -State Institution

Srinivasavanam – KUPPAM – 517426 (A.P)

Directorate of Distance Education (DDE)

(Approved by UGC – Distance Education Bureau (DEB), Ministry of HRD, Govt. of INDIA, New Delhi)



PROSPECTUS 2015-16

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FROM DESK OF HON'BLE VICE-CHANCELLOR



The Dravidian University was established in 1997 at Kuppam, a Trilingual Junction in the South-Western part of Andhra Pradesh with the initial support extended by the Government of Tamil Nadu, Karnataka and Kerala. The University has launched Open and Distance Education in 2007 with the objective of introducing quality Distance Education programmes by providing quality study material in tune with the latest technology. The Directorate of Distance Education has a vast network of Study Centres to provide quality of services to the learners. I welcome all the prospective learners to make use of the opportunities made available by the Dravidian University to enrich their knowledge and skills in the chosen fields for their individual development and for the development of Nation's human resources.

I wish you all success.

Prof. E. Sathyanarayana
Vice-Chancellor

DIRECTORATE OF DISTANCE EDUCATION (DDE) PROSPECTUS FOR THE YEAR 2015-16



UNDER GRADUATE AND POST GRADUATE COURSES

DRAVIDIAN UNIVERSITY

SRINIVASAVANAM KUPPAM – 517 426 (A.P)



Academic Schedule for the year 2015-16:

I.ADMISSION PROCEDURE:

- 1. Cost of Application for admission with Registration fee: Rs.350/-
- 2. Applications can be had from:

i.DDE, Dravidian University, Kuppam

- ii. Study Centres of DDE (visit www.dravidianuniversity.ac.in)
- 3. Last date for receipt of filled in Application forms without fine: 24-03-2016

Last date with fine Rs.200/-

:11-04-2016

4. Filled in Applications can be sent to the following address along with Demand Drafts and necessary enclosures (one set of Attested Photo copies)

The Director

Directorate of Distance Education

Dravidian University

Srinivasavanam

Kuppam - 517 426

Chittoor Dist., Andhra Pradesh

D.Ds can be drawn on any nationalized bank in favour of the Director, DDE, Dravidian University, payable at Kuppam.

II. CONTACT CLASSES:

Contact classes will be conducted by the Study Centres concerned during public holidays.

III. EXAMINATION PROCEDURE:

1. Last date for submission of Examination Applications along with attested (Gazetted Officer) copies of all certificates (one set) without fine: 15-07-2016

Last date with fine Rs.200/-

: 16-07-2016 to 21-07-2016

2. Annual Examinations will be held in August 2016. Result will be published before November, 2016.



About the University:

Dravidian University was established by the Government of Andhra Pradesh through a Legislature Act (No.17 of 1997) at Kuppam, a Trilingual junction in the South-Western part of Andhra Pradesh with the initial support extended by the Government of Tamil Nadu, Karnataka and Kerala for an integrated development of Dravidian Languages, thus paving way for cultural and emotional integration of all the regions that carry forward the ancient historical torch of the nation. The University Grants Commission recognized the University under section 2(f) in 1998 and section 12(B) in 2006; and Distance Education Council, (New Delhi) in 2008.

Objectives:

The cherished objective of the University is to develop integration among the Dravidian languages with different sub-groups and sects, so far enumerated as belonging to Dravidian languages. Only four of them are well developed with scripts and historical legacies. Among the rest, Tulu has considerable socio-economic advancement. The rest of the languages do not have a written tradition, though they have a rich oral tradition.

They are often categorized as 'tribes', some of them as 'primitive tribes' far away from the modern developments in scientific, technological and socio-economic areas.

The richness of their knowledge and wealth of wisdom, which stand above all scripts and tongues, forming part of the glittering glory of the nation, have to be revitalized. In order to fullfill such cherished objectives, the Dravidian University was Established.

The Specific Objectives of the University are:

- 1. To promote National Integration.
- 2. To work for an integrated development of Dravidian languages.
- 3. To promote Dravidian languages, culture and literature with an indigenous thrust.
- 4. To take up extension activities with an emphasis on rural development.
- 5. To encourage research inside and outside the country in Dravidian studies.
- To translate books of other languages into Dravidian languages and the Dravidian languages books into other languages.

Directorate of Distance Education (DDE):

Dravidian University, as part of its extension activities, has established the Directorate of Distance Education (DDE) in 2008 to cater to those who have not had the opportunity of pursuing higher studies in regular mode.

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The DDE has study Centers.

The University supplies study material to the students through the Study Centers and conducts examinations. The University will closely monitor the academic programming at the Centers and their working at every stage with the local Advisory Committees ensuring effective functioning. The programmes will be conducted regularly by the Centres supplemented by the University's visiting faculty.

Academic Rules:

The candidates are required to strictly adhere to the Rules and Regulations mentioned hereunder. These Rules and Regulations vary from time to time as formulated by the University. The University or DDE may include some more items not covered in the rules and regulations as and when necessary.

Eligibility:

The admissions into different courses are based on the conditions as mentioned under the heading "Eligibility for admission" given in Table. There will be no Entrance Test for Admission into Certificate / undergraduate — General (pass in Intermediate/Equivalent exam) / PG Diploma and for PG Courses — pass in relevant UG programme .DDE follows the syllabus approved by the University.

Period of Registration:

Candidates admitted into any course shall complete it within 3 years after the completion of the course period with annual extensions. The candidates admitted in to PG Diploma (1-Year) course shall complete it within 3 years from the date of admission failing which their admission stands cancelled. Such candidates shall seek a fresh admission again.

A Demand Draft of Rs.500/- drawn in favour of the Director, DDE, Dravidian University, Kuppam towards registration.

Change of Examination Centre:

If any candidate wants to change Examination centre for valid and specific reasons, a request in the prescribed application should be made to the Director, DDE with a Demand Draft of Rs.500/ - in favour of the Registrar, Dravidian University, Kuppam. Candidate's application will be examined and if found eligible will be permitted for transfer.

Re-admission:

The candidates discontinued or at default of payment of tuition fee, during the academic year, can seek re-admission by submitting the application in the prescribed proforma on payment of Rs.500/- towards registration and re-admission.



Student address:

All the correspondence will be made to the student's address as mentioned in the application form. If there is any change in address, it should be informed to the Director, DDE, Dravidian University, Kuppam at the earliest.

General Rules of Admission:

Admission into all courses is open to all the citizens of India. Admission of students for any course who are qualified from other Universities/Bodies will be considered only, if their qualifications are recognized by the Dravidian University. In-service candidates working in any institution private, Central or State Government can also apply for the courses offered by the DDE.

Mode of Payment:

Students who are seeking admission should submit the application form accompanying the registration fee and 1st year fee in a single Crossed Demand Draft in favour of the Director, DDE Payable at Kuppam. On the reverse side of the draft the name, address and subject of the student should be written. For any payment made to the Study Centre other than the prescribed fee, DDE will not hold any responsibility. Students have to remit the examination fee within the stipulated period as informed in their intimations. **Fee once paid will not be refunded or transferred to any other course.**

Enrollment Number:

Unique student Enrollment Number will be assigned to the students on their admission. In all the communications addressed to the DDE/ Office or the Controller of Examinations, reference to this number should be made. **Invariably Letters received without the Enrollment Number will not be entertained.**

Identity Card:

On admission, students will be issued an identity card by the DDE. The identity card should be preserved by the students safely till the completion of their course. Students while sending the identity card along with the application form should fill in all the details specified in the Identity card and affix their signature.

In the event of the original card being lost, a duplicate card can be obtained from the DDE. In such an event, the students are requested to send their stamp size photograph with their Name and Enrollment Number written on the back side of the photograph along with demand draft for Rs.50/- drawn in favour of "The Director DDE, Dravidian University, Kuppam" payable at Kuppam.

Study Material:

Course material for all UG and PG courses will be supplied only in Telugu and English medium to the Study Centres which students have to collect from their respective Study Centers, on payment of total fee as prescribed in the prospectus against each subject.

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Examinations:

The students can write the examinations in their respective medium except for M.A (English), MCA, MBA, M.Sc, PG Diplomas in Library Science and Computer Courses. However, the question papers will be supplied in English and Telugu version only.

- Note: 1. As far as possible, the examination schedule (conduct of the examination) will be adhered to the schedule. If any change is required due to unforeseen circumstances the students will be informed accordingly.
 - 2. The Centers of University Examination will be notified separately.
 - 3. All the candidates who passed Eligibility Test in A.P. State Universities are eligible to take admission in degree under Open University System (OUS)

Award of Degrees:

75% and above - Distinction
Below 75% but not less than 60% - 1st Division
Below 60% but not less than 50% - 2nd Division
Below 50% but not less than 40% - 3rd Division

Pass Marks - 35% for UG, Certificate and Diploma

Courses

- 40% for PG and PG Diploma Courses

Improvement/Revaluation:

There is no provision for writing examinations for improvement under any circumstances in the DDE. However, revaluation of paper can be done for which the student has to pay a fee of Rs.250/- per paper for re-totaling and Rs.250/- per paper for revaluation. Re-totaling and revaluation will be entertained only for 30 days from the date of declaration of results. All requests in this regard should be addressed to the Controller of Examinations.

Provisional Certificate:

Provisional Certificate will be sent to all those who complete the programme successfully, as declared by the Controller of Examinations by Registered Post.

Convocation Degree:

The successful candidates of Degree/Diploma examination should apply for Convocation Degree to the Controller of Examination, Dravidian University. Degree certificates will be issued to candidates only if they apply for the same. The Degree/Diploma will be conferred in-absentia and will be sent by Registered post within three months from the date of conduct of the convocation.

Court Jurisdiction for filing legal cases:

The territorial jurisdiction for any cases filing in civil courts or consumer disputes or any other proceedings shall be at Kuppam Town only which is the seat of administration as per the provisions of the Dravidian University Act.

Note: The University reserves the right to continue or withdraw any course at any time without offering any reason thereof.

Enquiries and Correspondence

The Director Directorate of Distance Education (DDE) Dravidian University Kuppam – 517 426 Chittoor (District), A.P. Ph. No.9396681367

COURSES

UG COURSES UNDER OPEN UNIVERSITY SYSTEM: (OUS)

Course	Duration	Eligibility	Medium
ВА	3 years	Candidates above 18 years of age and those who have no formal educational qualification but have passed the Eligibility Test conducted by any State University.	
B.Com (General)	3 years	-do-	-do-



UG COURSES UNDER REGULAR STREAM (3 Years Degree Course):

Code	Course	Name of the Programme with subject codes	Duration	Eligibility	Medium
101	BA	Economics/History/Pol.Science	3 years	Intermediate (10+2) or its equivalent course.	TM & EM
102	BA	Economics/Pub.Admn./Pol.Science	-do-	-do-	-do-
103	BA	Economics/Pub. Admn./ Sociology	-do-	-do-	-do-
104	BA	Economics/History/Sociology	-do-	-do-	-do-
105	BA	Economics/Pol. Science/ Sociology	-do-	-do-	-do-
106	BA	History/Pol.Science/Sociology	-do-	-do-	-do-
107	BA	Pub. Admn./Pol.Science/ Sociology	-do-	-do-	-do-
108	BA	Pub. Admn./Pol.Science/History	-do-	-do-	-do-
109	BA	English/Economics/Pub. Admn	-do-	-do-	-do-
110	BA	English/Economics/Pol.Science	-do-	-do-	-do-
111	BA	English/History/Pol. Science	-do-	-do-	-do-
112	BA	English/Pol.Science/Pub. Admn	-do-	-do-	-do-
113	BA	Telugu/History/Sociology	-do-	-do-	-do-
114	BA	Telugu/History/Pol. Science	-do-	-do-	-do-
115	BA	Telugu/Pol. Science/ Pub. Admn	-do-	-do-	-do-
116	BA	Telugu/Economics/ Pol. Science	-do-	Intermediate (10+2) or its equivalent course with Telugu language	-do-
117	BA	Maths/ Economics/ Statistics	-do-	-do-	-do-
118	B.Com	General	3 years	Intermediate (10+2) or its equivalent course	TM & EM
119	B.Com	Computers	-do-	-do-	EM
120	BBA	BBA	-do-	Intermediate (10+2) or its equivalent course with Commerce	EM
121	BCA	BCA	-do-	Intermediate (10+2) or its equivalent course with Maths	EM
122	B.Lib.I. Sc	B.Lib.I.Sc	1 year	Any Bachelor degree	EM
123	B.Sc	Maths/ Statistics/ Computer Science	3 years	Intermediate (10+2) or its equivalent course with Maths	EM
124	B.Sc	Maths/ Physics/ Computer Science	-do-	Intermediate (10+2) or its equivalent course with concerned subjects	EM
125	B.Sc	Maths/Physics/Chemistry	-do-	-do-	EM
126	B.Sc	Botany/Zoology/Chemistry	-do-	-do-	TM &
					EM

Note:

- 1. For Code No.101 to 116,118 & 126 courses the candidates shall write examinations both English and Telugu medium.
- 2. For Code No. 117,119 to 125 Courses the candidates shall write examinations in English medium only.



PG COURSES (2 Years Course):

Code	Course	Name of the Programme with subject codes	Duration	Eligibility	Medium
201	MA	Telugu	2 years	Any Bachelor Degree with Telugu	
202	MA	Kannada	-do-	Any Bachelor Degree with Kannada	
203	MA	English	-do-	Any Bachelor Degree with English	
204	MA	Hindi	-do-	Any Bachelor Degree with Hindi	
205	MA	Sociology	-do-	Any Bachelor Degree	TM& EM
206	MA	Economics	-do-	Any Bachelor Degree with a subject concerned	-do-
207	MA	History	-do-	-do-	-do-
208	MA	Public Administration	-do-	-do-	-do-
209	MA	Political Science	-do-	-do-	-do-
210	MA	Social Work	-do-	-do-	-do-
211	MCA	MCA	3 years	Any bachelor degree with Maths	EM
212	M.Com	General	2 years	Any Bachelor Degree with Commerce	EM
213	M.Sc	Physics	2 years	UG Degree in concerned subject	EM
214	M.Sc	Chemistry	-do-	-do-	EM
215	M.Sc	Botany	-do-	-do-	EM
216	M.Sc	Zoology	-do-	-do-	EM
217	M.Sc	Maths	-do-	-do-	EM
218	M.Sc	Psychology	-do-	-do-	EM
219	MBA	Human Resource Management/ Marketing Management/ Financial Management	-do-	Any Bachelor Degree	EM
220	M.Lib. ISc	M.Lib.I.Sc	1 year	B.Lib.I.Sc	EM

Note:-TM: Telugu Medium; EM: English Medium
PG DIPLOMA COURSES (1 Year)

Code	Course	Name of the Programme with subject codes	Duration	Eligibility	Medium
221	PGDCA	PG Diploma in Computer	1 year	Any Degree	EM
		Applications			
222	PGDBA	PG Diploma in Business	1 year	Any Degree	EM
		Administration			

Note:

- 1. For code no. 205 to 209 courses the candidates can write their examinations in both English and Telugu.
- 2. For code no. 210 to 222 courses the candidates can write their examinations in English medium only.



Fee structure (per annum) for UG & PG Courses for the year 2015-16.

Fee details for the year 2015-16

(a) Under Graduate Courses (UG)

Course	Total Fee (Rs.)
BA(OUS & Regular)	1800
BA: Maths / Economics/ Statistics	4600
B.Com (OUS & Regular)	1800
B.Com Comp(Regular)	3850
BBA (Regular)	4400
BCA (Regular)	8250
B.Sc Maths/ Physics/ Chemistry	4600
B.Sc Maths/ Physics/ Computer Science	4600
B.Sc Maths/ Statistics/ Computer Science	4600
B.Sc Botany/Zoology/ Chemistry	4600
B.Lib.I.Sc	3850

(b) Post Graduate Courses (PG)

MA, Eng/ Telugu/ Kannada/ Pol. Science/ Pub. Admn/Economics/Sociology/ History	2500
MA, Hindi	4000
MA Social work	6600
M.Com	3300
M.B.A	11700
M.C.A	13200
M.Lib.I.Sc (One year)	8400
M.Sc (Mathematics)	3300
M.Sc (Psychology)	5700
M.Sc (Botany/Zoology/Physics)	12600
M.Sc (Chemistry)	13200
PGDCA	8800
PGDBA	6600



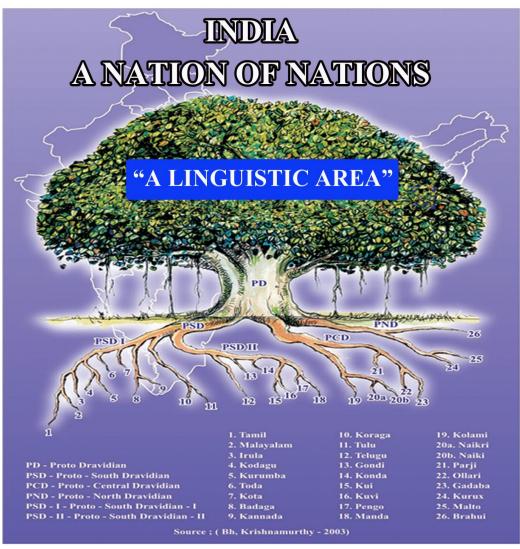
Note:

- 1. The University reserves the right to withdraw or cancel a course, in case of adequate / minimum admissions are not made into any course.
- 2. The University reserves the right of cancellation of admission of a candidate if he / she has not furnished required / correct information.
- 3. Students of one Study Centre where adequate number of students are not available would be allotted to other Study Centre to appear for their examinations.
- 4. Filled in applications should be submitted to any one of the Study Centres along with their code number. For Study Centres and their code numbers please visit www.dravidianuniversity.ac.in.

Enquiries and Correspondence

Directorate of Distance EducationContact No: 9396681367

Contact No: 08570-278377





Sri. N.Madhava Naidu Registrar i/c



Prof.G.L.Narayanappa Director, DDE



Dr.B.S.Shiva Kumar Deputy Director, DDE

